

Client Name

Address, City, State

Home: Phone # ♦ Email Address

Finance Executive

Tax Accounting & Fraud Detection

*Accounting, Tax, and Finance Professional with excellent financial analysis skills
and a proven record in implementing effective cost saving initiatives*

Top performing Financial Executive and Tax Professional with over 30 years' experience in tax administration working with the Government of Pakistan's Internal Revenue Service. Expertise includes but is not limited to: auditing books of accounts and banking; audit and inspection of Financial Statements; and detection of fraud and irregularities. Proven ability to supervise and evaluate the performance of employees in the summarization of daily financial transactions, and financial statements such as balance sheet, profit and loss, and cash flow. Recognized by the Pakistan Government for possessing broad-based management skills with strong planning, communication, organizational, team building and decision-making skills; also recognized for competency in detecting fraud, concealments and allied irregularities.

Core Strengths

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|------------------------|-----------------------------|-----------------------------|
| ♦ Financial Accounting | ♦ Investigating & Reporting | ♦ Policies and Procedures |
| ♦ Profit & Loss | ♦ Asset & Protections | ♦ Tax Auditing |
| ♦ Project Management | ♦ Risk Management | ♦ Revenue & Expenses |
| ♦ Financial Analysis | ♦ Process Improvement | ♦ Staff Training & Coaching |

Career Notes

- **Additional Commissioner of Income Taxation** duties included:, working closely with Deputy Commissioners and Assistant Commissioners providing supervision and guidance with tax levies on behalf of Government of Pakistan, successfully recovering concealed incomes, and fraudulent accounting procedures
- **Human Resources Management:** Competently supervised over 100 tax officers throughout Pakistan ensuring the accuracy of government taxation policies were adhered to in a timely and professional manner
- **Tax Collection Results:** Maintained a rate of 98% in the recovery of owed taxes

Professional Experience

IRS, Government of Pakistan

1983-Present

Tax Attorney/Additional Commissioner of Income Tax (2002-Present)

- **Investigation Caseload Management:** Responsibilities entailed investigating and handling multiple numbers of income tax cases before the Income Tax Appellate Tribunal in Karachi on behalf of the Government of Pakistan

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- **Personnel Training and Supervision:** Trained and coached staff in procedures designed to improve accuracy and efficiency. Successfully oversaw the investigations in addition to safeguarding the state revenue
- **Advisor and Mentor:** Supervised, mentored, and evaluated Assistants and Deputy Commissioners in all government tax procedural methods
- Under leadership ensured that taxes levied were effectively recovered and deposited in the National Exchequer in accordance with the policies and rules set by the government

Additional Director (1998--2002)

- **Managed financial audits and inspected profit and loss accounts** of major businesses within the country
- **Detected and uncovered loss of revenue owed to the government** and successfully recovered and deposited revenue into the National Exchequer

Deputy Commissioner/Income Tax Officer (1983-1998)

- Finalized the assessments of various business concerns by auditing the books of accounts which included: cash books, journal ledgers, financial statements, and balance sheets
- Acknowledged for competency in detecting fraud, concealments and allied irregularities

Education & Training

Bachelor of Law (L.L.B), equivalent to JD in USA

Sindh University, Jamshoro, Pakistan

Bachelor of Science, Mechanical Engineering

Mehran University of Engineering and Technology, Jamshoro, Pakistan